



# Pavilion Pediatric Center, LLC

**Prakash Bhoopalam, MD**

**Nicole Rector, CPNP-PC**

**Chasity Evans, DNP**

Phone: (765) 231-9494

Fax: (765) 587-4456



## **NOTICE OF PRIVACY PRACTICES**

**Updated December 2017**

*As required by the Privacy Regulations Created as a result of the Health Insurance Portability and Accountability Act of 1996 (HIPAA).*

**This notice describes how health information about your child (as a patient of our practice) may be used and disclosed, and how you can get access to your child's individually identifiable health information**

### **PLEASE REVIEW THIS NOTICE CAREFULLY.**

#### **A. OUR COMMITMENT TO YOUR PRIVACY**

Pavilion Pediatric Center, LLC is dedicated to maintaining the privacy of your child's individually identifiable health information (IIHI). In conducting our business, we will create records regarding your child and the treatment and services we provide to him/her. We are required by law to maintain the confidentiality of health information that identifies your child. We also are required by law to provide you with this notice of our legal duties and the privacy practices that we maintain in our practice concerning you child's IIHI. By federal and state law we must follow the terms of the notice of privacy practices that we have in effect at the time.

We realize that these laws are complicated, but we must provide you with the following important information:

- How we may use and disclose your child's IIHI.
- Your child's privacy rights in their IIHI.
- Our obligations concerning the use and disclosure of your child's IIHI.

The terms of this notice apply to all records containing your child's IIHI that are created or retained by our practice. We reserve the right to revise or amend this Notice of Privacy Practices. Any revision or amendment to this notice will be effective for all of your child's records that our practice has created or maintained in the past, and for any of your records that we may create or maintain in the future. Our practice will post a copy of our current Notice in our offices in a visible location at all times, and you may request a copy of our most current Notice at any time.

#### **B. IF YOU HAVE QUESTIONS ABOUT THIS NOTICE; PLEASE CONTACT:**

The Site Manager at the office where your child is usually seen or by calling (765) 231-9494.

#### **C. WE MAY USE AND DISCLOSE YOUR CHILD'S INDIVIDUALLY IDENTIFIABLE HEALTH INFORMATION (IIHI).**

The following categories describe the different ways in which we may use and disclose your child's IIHI:

- 1. TREATMENT:** Our practice may use your child's IIHI to treat your child. For example, we may disclose your child's IIHI as follows:
  - To order laboratory tests (such as blood or urine tests), which we may use the results to help us reach a diagnosis.
  - To write a prescription, or we might disclose your child's IIHI to a pharmacy when we order a prescription for you
  - To treat or to assist others in the treatment of your child.
  - To others who you have given permission to bring your child to the office for treatment. For example, if you ask your babysitter to bring your child to our office for treatment of a cold. In this example, the babysitter may have access to this child's medical information.
  - To other health care providers for purposes related to their treatment.
  - To a parent, guardian or other responsible person if the patient is a minor.
- 2. Payment:** Our practice may use and disclose your child's IIHI in order to bill and collect payment for the services and items provided by us for your child. For example, we may disclose your child's IIHI as follows:
  - To contact your child's health insurer to certify that your child is eligible for benefits (and for what range of benefits), and we may provide your child's insurer with details regarding your child's treatment to determine if the insurer will cover, or pay for, your child's treatment.
  - To obtain payment from other third parties that may be responsible for such costs.
  - To bill you directly for services and items.
  - To other health care providers and entities to assist in their billing and collection efforts.



# Pavilion Pediatric Center, LLC

**Prakash Bhoopalam, MD**

**Nicole Rector, CPNP-PC**

**Chasity Evans, DNP**

